

Steve Atkinson MA(Oxon) MBA FloD FRSA
Chief Executive

Date: 02 March 2016



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Statutory Officer Employment Panel**

Mr SL Bray
Mr MA Hall
Mr MR Lay

Mr M Nickerson
Mr BE Sutton

Dear member,

There will be a meeting of the **STATUTORY OFFICER EMPLOYMENT PANEL** in the Daytona Suite, level 5, Hinckley Hub on **THURSDAY, 10 MARCH 2016** at **7.00 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

STATUTORY OFFICER EMPLOYMENT PANEL - 10 MARCH 2016

A G E N D A

1. APPOINTMENT OF CHAIRMAN

To appoint a Chairman for this meeting only.

2. APOLOGIES AND SUBSTITUTIONS

3. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

4. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 10 of Schedule 12A of the 1972 Act.

5. HR MATTER (Pages 1 - 2)